

MINUTES FOR APRIL 15, 2024

GREENFIELD CEMETERY DISTRICT BOARD

**@ GREENFIELD LIBRARY 315 EL CAMINO REAL,
GREENFIELD, CA**

CALL TO ORDER: **Time:** 7:33p.m. **Adjourned:** 8:10p.m.

Roll Call: David Kong (Chair), Beatriz Diaz (Clerk), Raul Rodriguez, Clara Valdivia, Jim Thorp

Public comments: Members of the public will be afforded the opportunity of a **3-minute** public comment and may do so when the board opens public comments. "The board will normally not respond to public comments". If an Item is on the agenda and you want to make a public comment, please save your comment when the item comes up.

1. **Public Comments:**

Sonia commented on Gravesite Head Stone. Board response it's on the agenda.

2. **Approval of March 18, 2024, MINUTES:**

Public Comment: None

Motion by: Raul Second by: Clara

All Ayes, No Objections, No Abstentions, Motion: **PASSES**

3. **Greenfield Cemetery Manager Manuel Mireles Report:**

Manager reports 1 Burial, 1 Pre-sale.

Public comment: None

4. **Informational Item:**

Update (Jim Thorp) Oath of office date signed correction.

Corrected signed the oath dated e-mailed and mailed out the original.

Public Comment: None

Update board members requirements 700 Form, Ethic Training and Harassment Training

Board member Beatriz has completed 700 Form and the Harassment Training asked board members who has complied with requirements. Raul asked Janet to make a list of who has complied with the requirements.

Public Comments: None

Administrative Assistant (Janet) job description

Tabled for next month's meeting.

Board member Beatriz question what the job description will be (Project Manager/Administrative Assistant. Board member Raul response board will come up with a decision on boards next board meeting.

Public Comment: Janet comment confirmed Administrative Assistant original copy says Project Manager today it says Administrative Assistant and would like to be informed of her correct job title.

Interest in attending the PCA Cemetery April meeting in Visalia April 17, 2024

Table it Chair not present and PCA Cemetery meeting is just a couple of days.

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5. Discussion/Action:

The Board will request CPA to prepare a budget for 2023-2024 so board can approve before July 1, 2024

Board member Jim requested a correction error on 2023-2024 CPA budget it should be **2024-2025**. Board member Raul made the motion to include and figure out where the money will be spent on.

Public Comments: None

Motion by: Raul Second by: Jim

All in favor, No Objections, No Abstentions, Motion: **PASSES**

Approve attorney Contract for Human Resources

Contract approval tabled for next board meeting. Board member Raul wants to add discussion on human resources 4 employees 2 managers get information what pay rates are for all managers across California do they get insurance what kind of benefits and what pay rate groundkeepers get. Board member Jim added for employees take Harassment Training

Public Comment: None

This attorney contract was also on Parks agenda Item 6 (c) and was moved after Managers report Item 3 this ZOOM will be for an introduction. Motion to move item by: Raul Second by: Jim

All in favor, No Objections, No Abstentions, Motion: **Passes**

Comment on Park Agenda: Nadia from the Firm Meyers Nave a Raul introduced the board members. There is an action item retaining Nadia Bermudez through the Law Firm Meyers Nave and to retain her as an attorney for Human Resources and perhaps other issues. Nadia introduced her knowledge in the firm.

Public Comments: Board member Jim asked about signing the contract with the law firm in Human Resources and asked if we have the contract. Raul responded, yes. The board would like to take more time to look at the contract. Item was tabled.

Michael Bloom asked if Park was a regular District. Mo. Co. The Mo. Co. Supervisor Chris Lopez defined the park boundaries and the decision was made as Special District.

The Board will have a representative sign contract for the purchase of Holy Trinity Land

Board member Raul the board had a real Estate and the deal fell through. Robert/Shane from the Monterey County Council willing to represent if the board chooses to. Diocese has a new Finance Director the board will vote to adopt for Monterey County Council to represent on the purchase of the Holy Trinity land. The board will propose to the Diocese to appraise the land. Raul made the motion to appoint the office of the Monterey County Council to represent in possible purchase of the Holy Trinity land.

Public Comment: Wishing the board the best in the purchase of Holy Trinity land and does not agree with the price of \$500 thousand for the Holy Trinity and.

Motion by: Raul Second by: Beatriz

All Ayes, No Objections, No Abstentions, Motion: **PASSES**

GREENFIELD, CA

The Board will vote on the ballot for Election of LAFCO Commissioner Special district due April 26, 2024, 2 candidates Russel Jeffries (Moss Landing Harbor District) & Chad M. Lindley (Monterey County Regional Fire District)

PUBLIC COMMENTS: Mo. Co. Supervisor Chris Lopez commented in support of Mr. Chad M. Landley Mr. Landley talked briefly about his background and would appreciate the board's vote. Board member Raul asked what the two biggest challenges are. Per Mr. Landley one big issue is water. Raul made a motion to vote for Chad M. Lindley for the Independent Special District Representative, Second by: Jim
All in favor, No Objections, No Abstentions, Motion: **PASSES**

Cemetery Fee increase: The Board to consider in increasing cemetery fees @ 5 or 10% will take effect July 1, 2024

Raul made the motion to increase cemetery fees by 10%. The new increase will begin July 1, 2024.

Janet will post in the newspaper.

Janet brought forward a list to the board of the prices of King City, Soledad, Gonzalez burial cemeteries and Greenfield prices are somewhat lower. Janet estimates that on a 10% increase Greenfield cemetery will be close to neighboring prices. Raul makes the motion to increase the price by 10% and to contact the newspaper.

Public Comment: Sonia agrees with a 10% increase.

Motion by: Raul Second by: Jim

All Ayes, No Objections, No Abstentions, Motion: **PASSES**

Gravesite upward stones installation: The board to consider in allowing upward gravesites.

Discussion to be continued. Will make contact with other cemeteries regarding upward Gravesite Headstones. Managers concern is burring someone its easier to bury someone when there is

no

upright gravesite.

Public Comments: Sonia feels it's up to the family to have a flat or an upgraded graveside stone providing in keeping gravesites stones same size. Sonia has seen not all flat gravesite stones are same sizes they are not equal. Sonia would like her mom's headstone an upright gravesite stone. No one is really following the rules. Who changed the rules. Board member Raul states that a policy needs to be in place. Board member Jim asked what sizes are allowed. Raul visited the Salinas cemetery and for the last 10 years grave there have been with no upright gravesite stones. Janet will Contact Salinas cemeteries reason for not having gravesite upward. Lydia thinks that the manager should have a say so regarding the gravesite upward stones. Discussion to be continued and see what other cemeteries are doing about upright gravesites.

6. **Board Comments:**

None

