

**GREENFIELD CEMETERY DISTRICT
REGULAR MEETING
MONDAY JANUARY 19TH, 2026
5:30 PM @ 618 APPLE AVE (LIONS HALL) GREENFIELD, CA 93927**

CALL TO ORDER: **TIME:** _____ **Adjourned:** _____

ROLL CALL: David Kong (Chair), Beatriz Diaz (Clerk), Raul Rodriguez, Clara Valdivia.

PUBLIC COMMENTS: Members of the public will be afforded the opportunity of a **3-minute** public comment *for and to present items not on the agenda* and may do so when the board opens public comments. “The board will normally not respond to public comments.” *If an item is already on the agenda and you want to make a public comment, please save your comment and make it when the public comment for the item is presented.*

1. Public comments:

2. Approval of Minutes for December 15, 2025.

Motion by: _____ **Seconded by:** _____

AIF: _____, **Any Objections:** _____, **Any Abstentions:** _____

3. ADMINISTRATIVE ASSISTANT + PROJECT MANAGER REPORT – JANET THORP:

A. The oral report will be presented by Janet Thorp

- Website Update
- PRA – Public Records Request.

B. Board Comments & Questions

C. Public Comments

D. Final Comments

4. MANAGER REPORT – JOHNNY MATA:

A. The oral report will be presented by Johnny Mata

B. Board Comments & Questions

C. Public Comments

D. Final Comments

Motion by: _____ **Seconded by:** _____

AIF: _____, **Any Objections:** _____, **Any Abstentions:** _____

5. GREENFIELD CEMETERY DISTRICT DISCUSSION ITEMS

- The board will discuss the up and coming Cemetery Convention and scholarship deadline.

A. The item will be presented by David Kong

B. Board Comments & Questions

C. Public Comments

D. Final Comments

6. GREENFIELD CEMETERY DISTRICT ACTION ITEMS

- The board will discuss a generator for the Cemetery District.

A. The item will be presented by Johnny Mata.

B. Board Comments & Questions

C. Public Comments

D. Final Comments

Motion Adopted: Yes or No

Motion by: _____ **Seconded by:** _____

AIF: _____, **Any Objections:** _____, **Any Abstentions:** _____

- The board will discuss dump trailer and any updates in regards to a possible purchase; quotes.
 - A. The item will be presented by Johnny Mata
 - B. Board Comments & Questions
 - C. Public Comments
 - D. Final Comments

Motion Adopted: Yes or No

Motion by: _____ **Seconded by:** _____

AIF: _____, **Any Objections:** _____, **Any Abstentions:** _____

- The board will discuss the burying of vaults in the back finishing off Block new J.
 - A. The item will be presented by Johnny Mata.
 - B. Board Comments & Questions
 - C. Public Comments
 - D. Final Comments

Motion Adopted: Yes or No

Motion by: _____ **Seconded by:** _____

AIF: _____, **Any Objections:** _____, **Any Abstentions:** _____

- The board will discuss revisiting purchasing property for expansion behind the Greenfield Cemetery located at 917 Elm Avenue.
 - A. The item will be presented by Raul Rodriguez
 - B. Board Comments & Questions
 - C. Public Comments
 - D. Final Comments

Motion Adopted: Yes or No

Motion by: _____ **Seconded by:** _____

AIF: _____, **Any Objections:** _____, **Any Abstentions:** _____

- The board will discuss possible drug testing for liability purposes and background checks for future and existing employees.
 - A. The item will be presented by David Kong/Raul Rodriguez
 - B. Board Comments & Questions
 - C. Public Comments
 - D. Final Comments

Motion Adopted: Yes or No

Motion by: _____ **Seconded by:** _____

AIF: _____, **Any Objections:** _____, **Any Abstentions:** _____

- The board will discuss and schedule and evaluation process for employees and what forms will be used.
 - A. The item will be presented by Raul Rodriguez.
 - B. Board Comments & Questions
 - C. Public Comments
 - D. Final Comments

Motion Adopted: Yes or No

- The board will discuss the possibility of having the Greenfield Cemetery District as a separate board with five members on its own per last meeting.
 - A. The item will be presented by David Kong.
 - B. Board Comments & Questions
 - C. Public Comments
 - D. Final Comments

Motion Adopted: Yes or No

Motion by: _____ **Seconded by:** _____

AIF: _____, **Any Objections:** _____, **Any Abstentions:** _____

- The adoption of proposal (winter hours/employees).
 - A. The item will be presented by David Kong.
 - B. Board Comments & Questions
 - C. Public Comments
 - D. Final Comments

Motion Adopted: Yes or No

Motion by: _____ **Seconded by:** _____

AIF: _____, **Any Objections:** _____, **Any Abstentions:** _____

7. EXPENSE SHEETS

- The board will review the expense sheets attached to the agenda's for the last month.

8. FINAL BOARD COMMENTS:

Each member of the board will take 1 minute to finalize comments and introduce items for February.

9. CLOSED SESSION: PUBLIC EMPLOYEE (Gov Code section 54957(b).) Title: Employee Discussion

10. THE BOARD WILL OPEN THE MEETING BACK UP AND REPORT WHAT HAPPENED IN CLOSED SESSION & MAKE ANY MOTIONS AS NECESSARY.

The agenda can also be located and downloaded at our website:

<https://www.greenfieldcemetery.org/>

NEXT REGULAR BOARD MEETING FEBRUARY 16, 2026.

Board Members: David Kong, Beatriz Diaz, Clara Valdivia, Raul Rodriguez.